

**NOTICE TO PROFESSIONAL CONSULTANTS
ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY**

The Orlando-Orange County Expressway Authority (“Authority”) requires the services of a Professional Consultant to perform general transportation planning including concept development and feasibility studies for new toll roads. These analyses will be used to determine the potential feasibility of expanding existing corridors and/or constructing new corridors as identified in the recently adopted 2030 Expressway Master Plan.

Shortlist consideration will be given to only those firms who are qualified pursuant to law, and as determined by the Authority, based on information provided by the firms for Sub Area/Corridor Planning and Project Development and Environmental (PD&E) Studies.

PROJECT NAME: Concept Development and Feasibility Studies

DESCRIPTION: Consultant services are required to provide general transportation planning including a sub area or corridor analysis to identify the need to expand existing corridors and/or construct new corridors as described in the 2030 Expressway Master Plan. The work to be performed by the selected consultant may include, but is not necessarily limited to: data collection and analysis, needs analysis, corridor identification and concept development, community and environmental impact analysis, potential utility impacts, evaluation of alternative corridors/concepts, evaluation of alternative interchange locations and concepts, determination of potential fatal flaws, design traffic, cost estimation, agency or group coordination, reporting and documentation.

The 2030 Expressway Master Plan identifies up to six potential corridors which may be considered for possible existing corridor expansion and/or constructing a new corridor. The corridors may be studied as stand alone or in combination at the discretion of the Authority. The Authority anticipates selecting a consultant team for each of the following projects:

- SR 408 Eastern Extension
- SR 417 Southern Extensions
- SR 417 Northern Extension (Seminole County) & SR 408 Western Extension

Traffic forecasts will be performed by the Authority’s Traffic and Revenue Consultant, and study findings may include a peer review process.

LETTERS OF INTEREST SUBMITTAL REQUIREMENTS: Consultants wishing to be considered shall submit six (6) sets of a Letter of Interest package. The letter shall be a maximum of ten (10) pages exclusive of attachments and resumes. The packages shall include the following:

1. Experience - Details of specific experience for at least three (3) projects, similar to that described above, that involve: reports or studies for concept development and evaluation of alternative corridors/concepts; preparation of environmental reports/documents which address community and environmental impacts; public involvement and interagency coordination; and experience in preparing Feasibility Reports for toll road projects by the consultant's Project Manager and other key project team members. Include the name of client contact person, telephone number, and physical address.
2. Personnel Experience - Resumes of the consultant's proposed Project Manager and other key personnel presently employed by the consultant who will be assigned to the project. The Project Manager shall have a minimum of five (5) years of specific experience in design traffic, sub area/ corridor planning or PD&E Studies.
3. Project Team - Anticipated subconsultants shall be identified and the roles that each will play in providing the required services. Resumes should be provided for subconsultants that may be involved in key roles;
4. Prequalification Documentation - A copy of the Notice of Qualification issued by the FDOT showing current qualification in the Types of Work specified above;
5. Office Location - The office assigned responsibility and its physical address shall be identified. It is required that the consultant have an office and key staff located within the Orlando area.

Failure to submit any of the above required information may be cause for rejection of the package as non-responsive.

SELECTION / NEGOTIATIONS: The Authority may shortlist up to six (6) firms based on its evaluation of the Letters of Interest and qualifications information received. Shortlisted firms will proceed to the next step in the process which includes preparation and submittal of a Technical Proposal and an oral presentation or interview. The Authority will provide the shortlisted firms with a comprehensive outline of the Scope of Services for use in preparing the Technical Proposal. Each firm will be evaluated and ranked by the Authority's Consultant Recommendation Committee based on the Technical Proposal and oral presentations/interview. As part of its evaluation process, the Committee will also consider the consultant's willingness to meet time requirements, consultant's projected workload, and consultant's use of Minority/Women Owned Businesses.

EQUAL OPPORTUNITY STATEMENT: The Orlando-Orange County Expressway Authority, in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964, hereby notifies all firms and individuals that it will require affirmative efforts be made to ensure participation by minorities.

CODE OF ETHICS: All consultants selected to work with the Authority are required to comply with the Authority's Code of Ethics, a copy of which may be obtained by contacting the Authority.

MINORITY/WOMEN/DISADVANTAGED BUSINESS ENTERPRISE

PARTICIPATION: Minority/Women/Disadvantaged Business Enterprises will not be discriminated against on the basis of race, color, sex, or national origin in consideration for qualification or an award by the Authority.

NON-SOLICITATION PROVISION: From the first date of publication of this notice, no person may contact any Authority Board Member, Officer or Employee or any selection committee member, with respect to this notice or the services to be provided, except as related to the Submittal Requirements detailed above. Reference is made to the lobbying guidelines of the Authority for further information regarding this Non-Solicitation Provision.

LETTER OF RESPONSE DEADLINE:

July 7, 2006, 3:00 p.m., Orlando local time

AUTHORITY CONTACT PERSON:

Ms. Lennon Moore
Director of Planning
Telephone: (407) 316-3800

LETTER OF RESPONSE ADDRESS:

Orlando-Orange County Expressway Authority
525 S. Magnolia Avenue
Orlando, FL 32801
Re: Concept Development and Feasibility Studies

ORLANDO-ORANGE COUNTY EXPRESSWAY AUTHORITY

Michael Snyder, P.E.
Executive Director

